

## HIGHER APPRENTICESHIP IN PROJECT MANAGEMENT



This qualification will equip candidates with the skills, knowledge and experience needed to undertake project management roles in a range of business settings.

The Higher Apprenticeship framework consists of an Agored Cymru Level 4 Diploma in Project Management, Essential Communication Skills, Essential Application of Number Skills and Essential Digital Literacy Skills.

Training is delivered in the workplace at convenient times and tailored to your organisation's needs. There will be elements of study required outside of scheduled visits. The CADcentre will provide workshops to support your training progress.

**CONTACT US FOR MORE INFORMATION AT:**

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# HIGHER APPRENTICESHIP IN PROJECT MANAGEMENT

This Project Management framework meets the needs of candidates who are involved in the management or planning of projects. Job roles can include Project Managers, Project Co-ordinators, Project Executives and Project Support Officers. The framework provides a clear opportunity to increase competency and fill identified skills gaps. It will help candidates to generate the required knowledge alongside practical skills to ensure reliable standards of competence and skills that are relevant and specific to the organisation. The framework consists of two components:

## L4 LEVEL 4 DIPLOMA IN PROJECT MANAGEMENT

To achieve the Level 4 Diploma in Project Management, candidates must complete all units from the mandatory group and a minimum of 70 credits from the optional group.

### MANDATORY

- Principles of Project Management
- Project Stakeholder Management
- Project Communications

### OPTIONAL\*

- Business Case, Project Structure and Progress Monitoring (10 credits)
- Managing Project Scope (10 credits)
- Managing Project Schedule (10 credits)
- Managing Project Finances (10 credits)
- Managing Project Risk (10 credits)
- Managing Project Quality (10 credits)
- Managing Project Resources (10 credits)
- Managing Project Contracts (10 credits)
- Provide Leadership and Direction for own area of Responsibility (5 credits)
- Plan, Allocate and Monitor Work in own area of Responsibility (5 credits)

\*Further units are available for assessment

## ESW ESSENTIAL SKILLS WALES

Essential skills are an important part of your qualification and aim to develop your literacy, numeracy and digital awareness. These skills are highly valued by employers.

### Essential Communication Skills

Aims at developing and demonstrating skills in:

- Speaking and Listening
- Reading
- Writing

To achieve the Essential Communication Skills qualification, candidates are required to demonstrate their skills through both a controlled task and confirmatory test.

### Essential Digital Literacy Skills

Aims at developing and demonstrating skills in:

- Digital Responsibility
- Digital Productivity
- Digital Information Literacy
- Digital Collaboration
- Digital Creativity
- Digital Learning

To achieve the Essential Digital Literacy Skills qualification, candidates are required to demonstrate their skills through both a controlled task and structured discussion.

### Essential Application of Number Skills

Aims at developing and demonstrating skills in:

- Understanding Numerical Data
- Carrying out Calculations
- Interpreting and Presenting Results and findings

To achieve the Essential Application of Number Skills qualification, candidates are required to demonstrate their skills through both a controlled task and confirmatory test.