

Apprenticeship for IT Professionals (level 3)

This is an advanced qualification for employees who are already working in an IT support/management role. This scheme is funded by the Skills Funding Agency*.

The Apprenticeship for IT Professionals (level 3) consists of a Level 3 Diploma in ICT Professional Competence, a Level 3 certificate in ICT Systems and Principles and Functional Skills in Math, English and ICT.



All training is delivered in the work place, at convenient times tailored to your organisation's needs. Training is flexible but learners and employers are required to commit to a minimum of 3 hours every month.

To register your interest, or find out more, call freephone **0808 2000 129** or email your contact details to enquiries@cadcentreuk.com

Apprenticeship for IT Professionals (level 3)

This framework meets the needs of learners who are already employed in an IT Support/Management role. The framework provides learners with a cohesive suite of qualifications that will enable them to develop a solid understanding of how to work and communicate in any business environment. The framework will help learners to generate the required knowledge alongside practical skills to ensure reliable standards of competence and skills that are relevant and specific to the organisation. The framework includes three components (A) Level 3 Diploma in ICT Professional Competence (B) Level 3 Certificate in ICT Systems and Principles (C) Functional Skills.

(A) Level 3 Diploma in ICT Professional Competence

This advanced qualification gives the learner the opportunity to develop a broad skill set that will facilitate progression in the workplace and/or onto further learning.

Mandatory Units

Develop own effectiveness and professionalism
Health and safety

Optional Units - 60 credits must be gained from the following:

Remote support for products or services (12 credits)
Security of ICT systems (12 credits)
Software installation and upgrade (12 credits)
System management (12 credits)
Technical advice and guidance (12 credits)
Technical fault diagnosis (12 credits)
Working with ICT hardware and equipment (12 credits)
Testing ICT systems (12 credits)
User profile administration (9 credits)

(B) Level 3 Certificate in ICT Systems and Principles for Apprentices

Candidates will need to achieve 24 credits from the following units:

Testing ICT systems (11 credits)
Maintain ICT equipment and systems (12 credits)
Install, configure and integrate networked hardware and software (9 credits)
Install, configure and upgrade ICT software (7 credits)
Plan for the delivery of ICT support services and assist in the acquisition of ICT systems (13 credits)
ICT repair centre procedures (8 credits)
Develop ICT technical documentation and procedures (5 credits)

(C) Functional Skills

These skills have an important role to play in helping learners increase their employability skills and complete their learning program effectively.

**Subject to meeting eligibility criteria and government funding availability*